



## ASTRONOMER'S LOG CHEATSHEET

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- 1) Go <http://hacksaw.mmt.az.arizona.edu/astlog>
- 2) Unless you have an individual MMTO account log in as "mmtobs" (password: taped inside the small drawer in the control room, ask the TO if you do not know where to find it).
- 3) If you want more information or help in how to fill out the log click where it tells you to on the main page.
- 4) Edit the header information to give the correct observer, program name & instrument.
- 5) All entries are filled in the big box on the main page, multiple entries can be made each night. After you have finished an entry click "Submit Entry".
- 6) At the end of the night click "Finish, close log for the night"
- 7) Each morning MMT staff will review your log and address any pressing issues that day.